

The Elmwood Village Charter School

Board of Trustees Meeting

Wednesday, July 16, 2008 - 6:00 p.m.

Trustees Present: Liz Evans, Kelli Simpson, Marguerite Battaglia-Evans, Regan Ihde, Kathy Franklin-Adams, Pam Pollock

Trustees Absent: Shirley Courton, David Rodriguez, Mimi Barnes-Coppola

Others Present: John Sheffield (Director), Paul Souter (parent representative)

Liz Evans called the meeting to order at 6:12 p.m.

1. Motion to approve the minutes from Wednesday, June 18, was made by Marguerite, seconded by Kathy. Approved.
2. New Board Members
 - a. Paul Souter, elected by EVCS Parent Association, officially submitted his curriculum vita and questionnaire. **Motion was made by Marguerite and seconded by Kelli to appoint Paul Souter to the Board of Trustees, pending approval by State Ed. Passed.**
 - b. Other possible Board members were discussed. The business person suggested at the last meeting is not interested in serving. John suggested a woman he knows who works in development. If she is interested, she could be invited to the August 16, Board development session and confirmed at the business meeting which will follow. Board members were asked to be thinking about other candidates who might be asked to serve as vacancies arise.
3. Treasurer's report
 - a. Treasurer's report was deferred until the August meeting because financial statements from the accountant were not received yet.
4. Director's Summary of Activities
 - a. John reported that the school will be looking to fill several vacancies. Becky McQuillen the Kindergarten Teacher's Assistant has resigned. There is also an opening for a teacher aide.
 - b. Summer teacher training is scheduled to begin the week of August 18:
 - Aug. 18 - Differentiated Instruction and Everyday Math
 - Aug. 19 - Dorothy Porteus; EVCS test data. She will analyze the standardized test protocols and assist in making data driven decisions regarding instruction.
 - Aug. 20 - Jill Shahan from the NY State Charter Schools Association. She has evaluated charter schools and will be helping EVCS with the 3-year evaluation.
 - Aug. 21 - Review of the EVCS Charter in a.m. Highlight of important points prior to upcoming review. **Board Members are encouraged to be present.**
 - Aug, 25,26, 27 - Lucy Caulkins Writing Workshop followed by writing rubrics with Norma Fletcher.Several teachers will have additional in-service on Responsive Classroom and/or

Opencourt.

- c. Graphs were distributed which showed EVCS students' performance on NY State ELA and math tests. Results for EVCS students in grades 3,4, and 5 were third highest among city schools for ELA and fourth highest for math. Scores were also higher than many schools in first ring suburbs. Both classes as a whole, and individual students, demonstrated improved performance over last year. John thought that EVCS was likely to be named to the state's prestigious list of high performing, gap closing schools. Younger students take Terranova rather than state tests. Performance on these was consistent with that on state tests.
 - d. A letter from Sheila Dunn that had been posted on the Buffalo News blog was read to the group. The letter praised the learning behavior and social skills of EVCS students as they moved in the community. The professionalism and management of our teachers were also cited.
5. Board development.
 - a. Training has been scheduled for Saturday, August 16, 2008, from 9 a.m. until 1p.m. The trainer will be Brian Carpenter, CEO of the National Charter Institute.
 - b. A business meeting of the Board will follow training.
 6. Old business.

Financial report was deferred for discussion at a later date.
 7. New business.

Safety pads for the atrium/gym walls arrived. There was discussion regarding the best time for their installation. It is likely that they will be in place for the opening of school in September.

A motion to adjourn was made by Regan and seconded by Kathy. The meeting was adjourned at 7:10 p.m.

Respectfully submitted,
Pamela Pollock